



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta Zury  
Director

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**TITLE:** CHIEF DISTRICT ATTORNEY INVESTIGATOR

**SALARY:** \$84,847.92 - \$117,486.46 annually

**LOCATION:** Monroe County District Attorney's Office

*PURSUANT TO SECTION 211 of the New York State Retirement and Social Security Law, the Monroe County District Attorney's Office is conducting a recruitment effort for the position of Chief District Attorney Investigator. We are canvassing to see if there are any interested non-retirees who would meet the minimum qualifications.*

**JOB SUMMARY:**

This is the senior level investigator position involving the coordination and supervision of all investigative requests and criminal investigations conducted by the Office of the District Attorney. This position supervises the Investigators and Investigative Personnel employed by or assigned to the Monroe County District Attorney's Office. The employee is responsible on a daily basis to the Bureau Chiefs within the District Attorney's Office and reports directly to the Chief of the Pre-Trial Division. General supervision is exercised over a professional staff. This position works in accordance with established practice and procedures set forth by the District Attorney and personally conducts confidential investigations requested by the District Attorney. Does related work as required.

**MINIMUM QUALIFICATIONS:**

- (A) Ten (10) years of paid full-time or its part-time equivalent experience as a police officer that involves specialized investigative experience including such physical crimes as rape, robbery, homicide, arson, assault, burglary, etc.; OR,
- (B) Ten (10) years of paid full-time or its part-time equivalent experience as a police officer at the Sergeant level or higher; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

**SPECIAL REQUIREMENTS:**

Possession of a Police Officer Training Certificate issued by the New York State Bureau for Municipal Police Training Council at the time of appointment.

Must be a United States Citizen at the time of appointment.

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

**SPECIAL REQUIREMENTS@continued)**

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**ADDITIONAL INFORMATION:**

From July 2022 through December 2024 Monroe County will be providing full-time employees a quarterly \$1000 retention payment.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DISTRICT ATTORNEY'S OFFICE  
ATTENTION: KAREN FARSACE  
47 SOUTH FITZHUGH STREET  
ROCHESTER, NEW YORK 14614